

How to Award President's Fellowship in SLATE

Please see below for information on deadlines and instructions on how to **award the [President's Fellowship \(PF\)](#)**. We will process funded PhD applicants as priority throughout the admissions cycle for fall term. For your reference, beginning in the fall 2022 admissions cycle, the Office of Graduate Education updated our PF award process to allow for more flexibility and timeliness in awarding PF's. This process allows departments to move forward as aggressively as possible to recruit the best doctoral students.

Fall 2025 Deadlines:

PF's should be awarded as early as possible and on a rolling basis.

Instructions:

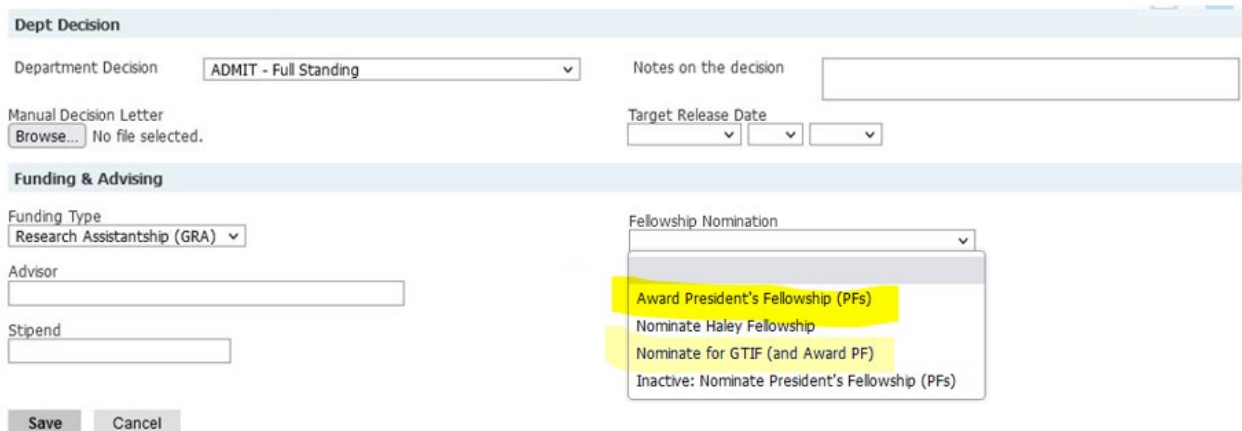
1. Department sends funding offer

The funding offer, sent by departments, should include all funding, including the \$5,500/academic year for the PF and the following language:

"Georgia Tech's prestigious Presidential Fellowship provides an additional stipend of \$5,500 per academic year. Eligibility, maintenance and renewal criteria can be found on our [website](#) and questions may be directed to the Office of Graduate Education's Fellowships team at fellowships@grad.gatech.edu."

2. Department admits in SLATE & marks student as 'Award PF'

The department admits the student in SLATE and under "Funding & Advising" chooses from the "Fellowship Nomination" drop down and selects "Award President's Fellowship (PFs)". Screenshot:



The screenshot shows the SLATE system interface. The top section is titled "Dept Decision" and includes a "Department Decision" dropdown menu set to "ADMIT - Full Standing", a "Notes on the decision" text area, a "Manual Decision Letter" section with a "Browse..." button and "No file selected." text, and a "Target Release Date" section with three dropdown menus. The bottom section is titled "Funding & Advising" and includes a "Funding Type" dropdown menu set to "Research Assistantship (GRA)", an "Advisor" text input field, and a "Stipend" text input field. A "Fellowship Nomination" dropdown menu is open, showing a list of options: "Award President's Fellowship (PFs)", "Nominate Haley Fellowship", "Nominate for GTIF (and Award PF)", and "Inactive: Nominate President's Fellowship (PFs)". The "Award President's Fellowship (PFs)" option is highlighted in yellow. At the bottom left of the form are "Save" and "Cancel" buttons.

3. **Graduate Admissions staff completes admissions processing**
OGE Admissions staff will complete the admission processing by verifying documents, etc. and move the student to the appropriate SLATE 'bin' when complete.
4. **Graduate Fellowship Manager releases congratulatory letter**
The OGE Graduate Fellowship Manager will go into SLATE several times per week to release the congratulatory letter from President Cabrera with further information re: PF award. The letter will be attached to the students SLATE record. See below for sample screenshot:

June 1, 2022

[Download PDF](#)



June 01, 2022



Congratulations on being selected as a 2022 President's Fellow from Georgia Tech. This honor is only bestowed upon a select group of highly qualified doctoral students in the nation. I commend you on your accomplishment.

At Georgia Tech, doctoral students work alongside outstanding faculty, partnering in research that is addressing some of the world's most pressing challenges ranging from disease diagnosis and treatment to national defense and security. United by a commitment to intellectual rigor and excellence, members of the Georgia Tech community are engaged in the discovery of knowledge in the classroom and in the research lab. As we work to define and model the 21st-century technological research university, we are also preparing students for fulfilling careers that have a positive impact on society in numerous ways.

This is a time of tremendous momentum at Georgia Tech. We continue to attract outstanding students and are refining resources for learning, including our extensive library renewal project and the development of CODA, our new high-performance computing facility, both of which have recently been completed. When you leave the lab or classroom, there are plenty of things to enjoy on campus and beyond, including student activities and organizations, the arts, and recreation, along with opportunities for engagement in the Atlanta community.

President's Fellowships provide an additional stipend of \$5,500 per academic year, renewable for three additional academic years. To maintain your award, you must remain enrolled full-time, make satisfactory academic progress and remain at the PhD level. If you have any questions, please see our website: grad.gatech.edu/presidents-fellowships or contact Coryn Shiflet, Graduate Fellowship Manager, at coryn.shiflet@gatech.edu.

Again, I congratulate you and hope that we will soon be able to welcome you to the Georgia Tech community.

Sincerely,

A handwritten signature in black ink, appearing to read "Ángel Cabrera".

Ángel Cabrera
President

5. **Departments continue to award**
The OGE Graduate Fellowship Manager will continue to check SLATE for any new PF awards as departments receive decisions and work through their admit list.